

Government of Tripura
Labour Directorate
Jackson Gate: Agartala

No.F.19(30)-LAB/GENL/STORE/2012(V-1)/3363

February 18, 2017.

TENDER NOTICE

Sealed quotation is hereby invited from reputed and well established Suppliers/Dealers/Manufacturers having their furniture Show-room/manufacturing plant who are technically and financially sound for supply of furniture items at Labour directorate, Govt. of Tripura, Agartala. **Last date of submission** of sealed quotations is 3rd March,2017 by 3 pm. **Date of opening** of Tech. Bids (Envl.-1) on 3rd March at 3-30 pm. Details are available in our website <http://www.labour.tripura.gov.in>. Intended bidders may also collect the bid documents from the Accounts Sec. of this Directorate w.e.f 22.2.2017 to 28.2.2017 in between 10 am to 2 pm . Amendments/Corrigendum, if any would be hosted on the website only. No further press advertisement will be given.Hence, prospective agencies are advised to visit Labour Directorate website regularly for above purpose .

Bidders agreeing to perform as per the document may download the Quotation Document from the website and submit quotations as per instructions in the document.

S.K. Das 18/02/17

(S.K. Das)
Labour Commissioner
Govt. of Tripura

No.F.19(30)-LAB/GENL/STORE/2012(V-1)

February 18, 2017.

NOTICE INVITING QUOTATIONS

Sealed quotation is hereby invited from reputed and well established Suppliers/Dealers/Manufacturers having their furniture Show-room/manufacturing plant etc. who are technically and financially sound for supply of furniture items at Labour directorate, Govt. of Tripura, Agartala.

Instructions to Bidder :

1. Bidder should be an established Suppliers/Dealers/Manufacturers having their furniture Show-room/ manufacturing plant .
2. The Bidder should have local presence in Tripura.
3. The Bidder shall have registration certificate under applicable laws, registration under Labour Laws, valid ITC & PTC with registration no.
4. The bidder shall have bank's certificate of solvency.
5. Only one tender can be put by a bidder.
6. 'Tender/ Quotation for Furniture' should be superscribed prominently on the envelope containing the tender/ quotation.
7. The tender/ quotation should be under sealed cover addressed to the Labour Commissioner, Labour Directorate, Govt. of Tripura, Jackson Gate, NBCC Building, Kassari Patti, Agartala-799001 and submitted/sent latest by 3rd March, 2017 upto 3.00 PM.
8. The technical and financial documents sealed in separate envelopes and marked with Env-I(Technical) and Envl-II (Financial) must be put in another sealed envelope(a bigger envelop) duly sealed and superscribed "**Tender/Quotation for Furniture**" addressed to The Labour Commissioner, Labour Directorate, Govt. of Tripura, Jackson Gate, NBCC Building, Kassari Patti, Agartala-799001.
9. **Last date of submission** of sealed quotations is 3rd March,2017 by 3 pm. **Date of opening** of Tech. Bids (Envl.-1) on 3rd March at 3-30 pm and Financial Bids(Envl.-II) on 3rd March at 4-30 pm . If any bidder is found ineligible after opening of Tech. Bids, his Financial Bids will not be considered and rejected.
10. Late submission of tenders for any reason will not be accepted. Tenders by "Telex/Telegram /Fax/E-mail" will not be accepted. Tenders may be submitted by Registered Post, by Hand in person or by Courier.
11. Any bid received after the bid due date as mentioned above will be treated as "Late Bid" and rejected.

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12. Bidder himself/herself or their representatives (Maximum 2) may attend the opening, and those who are present shall sign a register evidencing their attendance.
13. The quoted price should be inclusive of all taxes and charges.
14. The financial bid should include the cost of items/accessories.
15. The rate should be quoted in figure and words (typed and printed) . Overwriting should be avoided ,failing which the bids are liable to be rejected.
16. The Labour Directorate reserves the right to change the number of items/quantity of items to be procured and to cancel/reject/return the procurement of items, the authority finds the supply of items as substandard or not as the specifications given in the tender notice.

S.K. Das
(S.K. Das)

Labour Commissioner
Govt. of Tripura

Specifications of Items to be procured

Sl.No.	Name of the Item	Specifications	Quantity
1.	Half Secretariat Table	Steel stands & wooden roof	16 nos.
2.	Chair	Steel/Wooden with arms	16 nos.
3.	Computer Table	VDU table with storage shelf and key board on roller channels/Size 36 x 24 x 36	8 nos.
4.	Computer Chair	Standard size Cushion seat and back, revolving, without arm and adjustable height.	8 nos.
5.	Almirah	Steel (big) adjustable shelves	8 nos.
6.	Steel Rack	Height- 5 feet x Length- 4 feet x 1.4 feet (breath) with 4 shelves	8 nos.

Annexure-I

TECHNICAL BID

1.	Name of the Firm	
2.	Address of the Firm	
3.	Registration No.	
4.	Name of authorized signatory	
5.	Specimen signature of the Authorized signatory	
6.	Telephone No. of the authorized signatory and other Telephone numbers	
7.	Service Tax No., VAT No. & PAN No. (copies to be enclosed)	

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**PROFORMA OF FINANCIAL BID
(PART-II)**

Name of the Firm.....

Quotation for Purchase of Computer System, Printer & UPS

Sl No.	Name of Item	Features & Specifications	Brand	Qty.	Rate per Unit (including VAT)	Amount (in Rs.)
1.	Half Secretariat Table	Steel stands & wooden roof		16 nos.		
2.	Chair	Steel/Wooden with arms		16 nos.		
3.	Computer Table	VDU table with storage shelf and key board on roller channels/Size 36 x 24 x 36		8 nos.		
4.	Computer Chair	Standard size Cushion seat and back, revolving, without arm and adjustable height.		8 nos.		
5.	Almirah	Steel (big) adjustable shelves		8 nos.		
6.	Steel Rack	Height- 5 feet x Length- 4 feet x 1.4 feet (breadth) with 4 shelves		8 nos.		
	Total					

(Total Amount in Rupees)only

1. We agree to supply the above mentioned items in accordance with technical specification for a total contract price of..... (in words Rupees.....) including taxes, Transportation etc. within five days of the issue of supply order.
2. We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied items.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

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