

**Government of Tripura  
Labour Directorate  
Agartala**

No. F. 21(35)-LAB/ENF/COMPUTER/16/ 2911

Dated 8<sup>th</sup> Feb, 2017

**NOTICE INVITING TENDER**

Sealed tender in plain paper are hereby invited by the undersigned for Tripura Building & Other Construction Workers' Welfare Board from the bonafide Manufactures / Distributors/ Authorised Dealers/ Agents for supplying 10( ten) Nos. Desktop Computer subject to fulfilment of terms and Condition. The tender will be received in this Directorate during the office hours in all working days up to **21<sup>st</sup> February, 2017 and will be opened on the next working days at 4.00 PM.**

<b>TECHNICAL SPECIFICATION FOR DESKTOP COMPUTER</b>			
<b>Sl No.</b>	<b>Technical Parameter</b>	<b>Description</b>	<b>Compliance (YES/NO)</b>
1	Processor	Intel® Core™ i3-6100 Processors (3.70 GHz, 3 MB Cache) 6th Generation or Higher	
2	Chipset	Intel Q170 or better	
3	Motherboard	Intel Original Motherboard or OEM motherboard	
4	Memory	4 GB DDR4 RAM Memory @ 2133 MHz or better with 2 DIMM slots Expandable upto 32 GB	
5	HDD	500 GB 7200 rpm SATAIII (6Gb/s) Drive or higher	
6	HDD Controller	Integrated on board HDD controller supporting Serial ATA Interfaces	
7	Graphics	Intel HD Graphics 530 or higher	
8	Network Card	Integrated on board Ethernet Controller 10/100/1000 Mbps	
9	Slots	Minimum 2 PCI/ PCI-e slots	
10	Ports	6 USB Ports (preferably 2 in front panel), 1 Serial Port, 1 Parallel port, RJ45, audio in/out, headphone and microphone. Serial Port, VGA Port.	
11	Cabinet	Mini Tower/Tower	
12	Monitor	47 cm (18.5 inch) or larger TFT/LED Digital Colour Monitor TCO-05 certified.	
13	Keyboard	104 keys Key Board	
14	Mouse	2 button optical USB Scroll Mouse	
15	Operating System	Preinstalled Windows 10 Professional 64 Bit with latest service pack.	
16	Compliance	ROHS(Restriction of Hazardous Substances) Compliant & Energy Star compliant 3.0 or above (Documentary proof should be submitted)	
17	Preloaded Antivirus	Norton or McAfee or e Trust or e Scan or Fore front or Trend Micro or PC Tool or Quick Heal Antivirus ( Latest Version) with 1 year License.	
18	Warranty	3 years	

*M 02/02/17*

The Details Terms and Conditions :-

**A. GENERAL TERMS AND CONDITIONS**

1. The Vendor is required to attach a proper and latest authorization letter from the Original Manufacturer on their letterhead indicating the Tender /Enquiry Ref. number and date. Authorization letter should also include commitment from the Original Manufacturer that they will stand by the Vendor to provide services during the entire warranty period. Without proper authorization letter, the offer will be REJECTED.
2. The tender should be submitted a refundable EMD of Rs. 5,000/- (Rupees Five Thousand) in the shape of Demand Draft in favour of the **Secretary, Tripura Building & Other Construction Workers' Welfare Board** payable at Agartala. Tenders which are not accompanied by earnest money or incomplete in any respect will be rejected out rightly.
3. This is a two part bid. Technical & Commercial bid should be submitted separately in two separate covers.
4. The vendor should confirm supply and installation within 20 days after allotment of supply order.
5. The vendor is required to clearly mention the make/type/model of the item. The vendor is also required to attach original manufacturer's data sheet / Leaflets / Catalogues; otherwise the quotation is liable to be rejected.
6. The company should adhere with all seriousness to the time schedule provided by the TB&OCWWB.
7. There is no provision for making advance payment to the Company as per TB&OCWWB rules. However, the bill should be submitted by the vendor after successful installation, ETDC Testing & Certification and will be considered for payment within reasonable period.
8. The supplier is required to supply all relevant user manuals/documentation, power cables and connectors along with the equipments.
9. The Rates are to be quoted as indicated in the attached format inclusive of Taxes and custom duty applicable for the purchasers who possess the Custom Duty Exemption Certificate. Prices should be firm and fixed.
10. Validity of Proposal for supply of the items should be at least for 180 Days.
11. The vendor should provide and attach the following details along with its quotations: Quantity of Similar items Sold in Last three Year List of reputed Customers dealt with them. Latest copy of Income Tax Return Form PAN /TAN Copy of the Registration Form etc.
12. Warranty: The equipments offered should be guaranteed / warranted for a period of three years from the date of acceptance of the items for any manufacturing defect.
13. All the documents should be signed with seal by the bidder.
14. Address at which the tender is to be submitted:  
Secretary, Tripura Building & Other Construction Workers' Welfare Board,  
AMC Building ,Jackson gate, Agartala, PIN - 799001
15. On acceptance of tender, the date of delivery should be strictly adhered to otherwise, the TB&OCWWB reserves the right not to accept the delivery in full or in part. The TB&OCWWB specifically and in case the order is not executed within the stipulated period, TB&OCWWB will be at liberty to make purchase through other sources, and to forfeit the earnest money of the Bidder.

*M. 07/01/17*

16. TB&OCWWB or undersigned reserves the right to reject any or all tenders without assigning any reason whatsoever.

**B. Bid Evaluation Method**

- a) TB&OCWWB, Tripura will examine the bids to determine whether they are complete, whether any errors have been made, whether required EMD have been furnished, whether the documents have been properly signed, and whether the bids are in order.
- b) TB&OCWWB, will first evaluate the Technical bid of the bidder and the financial bids of only technically qualified bidder will be evaluated.
- c) TB&OCWWB, may waive any minor informality or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such a waiver, does not prejudice or affect the relative ranking of any bidder.
- d) Prior to the detail evaluation, TB&OCWWB, will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these, a substantially responsive bid is one, which conforms to all the terms and conditions of the bidding documents without material deviations. TB&OCWWB determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.
- e) If a bid is not substantially responsive, it will be rejected by TB&OCWWB and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
- f) TB&OCWWB reserves the right to accept any bid and to cancel/abort the bid process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder
- g) Arithmetical error will be rectified on the following basis. If there is a discrepancy between words and figures, the amount in words will prevail.
- h) **Technical Evaluation:** TB&OCWWB will examine the eligibility of the bidders as per the Bid specification. Bids of the BIDDER, not satisfying the eligibility criteria, shall be rejected. TB&OCWWB may ask for additional information from the bidders. On request from the TB&OCWWB the bidder may have to produce additional information. The time limit, in which the bidders' have to submit additional information, shall be decided by TB&OCWWB and its decision shall be final in this regard. Bids of the Bidder failing to adhere to the specified time limit shall be rejected.
- i) **Financial Evaluation:** Financial bids of only technically qualified bidders shall be evaluated. The bids, found lacking in strict compliance to the commercial bid format shall be rejected straightaway. On opening the financial Bids, the Evaluation Committee shall read out the financial Bid to all the Bidders and note the same. All the financial Bids shall then be ranked according to the financial Bid in increasing order with the Bidder quoting the least amount ranked L1, Bidder quoting next higher figure as L2 and so on. In case there is any tie in financial Bids of one or more Bidder, the Bidder having the higher technical score will be given better ranking. In case the technical scores are also equal, all the technically qualified Bidders shall be asked to resubmit the financial Bid. However, in this case, the revised financial Bids should be less than the lowest financial Bid quoted earlier by the technically qualified Bidders. L1 will be declared as Successful Bidder and his offer will be processed further.

(S.K. Das)

Labour Commissioner  
Government of Tripura.