

Name of the Service	Approval of the Registration under the Inter- State Migrant Workmen (RE&CS) Act, 1979
Procedure	<ul style="list-style-type: none"> i). Applicant is to submit the online application along with required documents. ii). Verification of the document & Spot Inspection if require. iii). After having satisfaction ,application with its enclosures will be forwarded to the Registering Authority iv) Any dissatisfaction with application to be communicated to the applicant. v). Received corrected application submitted to Registering Authority. vi). Registration issued.
Documents to be submitted with application	<ul style="list-style-type: none"> i) Proof of fee deposit . ii) PAN Card copy iii). In case of partner- partnership deed iv) In case of Government Department – Government order
Fee or other charges	<p>Fee depend upon number of workers.</p> <ul style="list-style-type: none"> (a) is 5 but does not exceed 50 fee Rs.500/- (b) exceeds 50 but does not exceed 100 Rs.1,000/- (c) exceeds 200 Rs.2,000
Limitation Period for service	30 days
Approach to whom if the service is not provided in time.	Chief Labour Officer / Labour Officer of Concerned District

Name of the Service	Approval of the Registration under the Contract Labour (Regulation and Abolition) Act, 1970
Procedure	<ul style="list-style-type: none"> i). Applicant is to submit the online application Form along with required documents and proof of fee deposited ii). Verification of the document & Spot Inspection if require . iii). After having satisfaction ,application with its enclosures will be forwarded to the Registering Authority iv) Any dissatisfaction with application to be communicated to the applicant. v). Received corrected application submitted to Registering Authority. vii). Registration issued.
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Fee or other charges	<p>Fee depend upon number of workers.</p> <ul style="list-style-type: none"> (a) is 5 Rs.200.00 (b) exceeds 5 but does not exceed 10 Rs 300.00 (c) exceeds 10 but does not exceed 20 Rs 400.00 (d) exceeds 20 but does not exceed 50 Rs 800.00 (e) exceeds 50 but does not exceed 100 Rs 1200.00 (f) exceeds-100 but does not exceed 200 Rs 1600.00 (g) exceeds 200 Rs 2000.00
Limitation Period for service	30 days

Approach to whom if the service is not provided in time.	Chief Labour Officer / Labour Officer of Concerned District
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Name of the Service	Registration & Renewal under the Tripura Shops and Establishments Act, 1970	
Procedure	i). Applicant is to submit the online application Form along with required documents and proof of fee deposited ii). Verification of the document & Spot Inspection if require. iii). After having satisfaction, application with its enclosures will be forwarded to the Registering Authority iv) Any dissatisfaction with application to be communicated to the applicant. vi). Received corrected application submitted to Registering Authority. vii). Registration issued.	
Documents to be submitted with application	i). Proof of fee deposited ii) Voter ID/ Aadhaar Card iii) In case of registered under Company Act -PAN Card copy iv) In case of partner- partnership deed v) In case of Government organisation – Government order vi) In case of Insurance Company:- IRDA License copy vii) In case of Financial Institution:- RBI registration certificate copy	
Fee or other charges	Categories of Shops & establishments	Fees for registration / Renewal
	Shops having no employee	Rs. 100.00
	Shops having employees upto 3	Rs. 150.00
	Shops having employees more than 3	Rs. 300.00
	Commercial Establishment	Rs. 600.00
	Residential Hotel	
	i) Upto ten seats	Rs.300.00
	ii) Exceeding ten seats but not more than twenty seats	Rs. 600.00
	iii) Exceeding twenty seats	Rs. 900.00
Restaurant, Eating house, cafe	Rs. 300.00	
Cinema, theatre and other places for public entertainment or amusement	Rs. 900.00	
Limitation Period for service		

	30 days
Approach to whom if the service is not provided in time.	Chief Labour Officer / Labour Officer of Concerned District

Name of the Service	Registration under the Building & Other Construction Workers' Welfare (RECS) Act, 1996
Procedure	<ul style="list-style-type: none"> i). Applicant is to submit the online application Form along with required documents and proof of fee deposited ii). Verification of the document & Spot Inspection if require. iii).After having satisfaction ,application with its enclosures will be forwarded to the Registering Authority iv) Any dissatisfaction with application to be communicated to the applicant. v). Received corrected application submitted to Registering Authority. vi). Registration issued .
Documents to be submitted with application	<ul style="list-style-type: none"> i). Proof of fee deposited. ii) PAN Card copy iii). In case of partner- partnership deed iv) In case of Government Department – Government order v) Proof of Establishment vi) Copy of Muster Roll Showing of Building workers.
Fee or other charges	<p>Fee depend upon number of workers.</p> <ul style="list-style-type: none"> a) is upto 100 workers Rs.500 /- b) exceed 100 workers but does not exceeds 500 workers Rs.1 ,000/ c) exceeds 500 workers Rs.2,000/-
Limitation Period for service	30 days
Approach to whom if the service is not provided in time.	Chief Labour Officer / Labour Officer of Concerned District

Service procedures for Licences

Name of the Service	License /renewal of License under the Contract Labour (Regulation and Abolition) Act, 1970															
Procedure	i). Applicant is to submit the online application Form along with required documents, proof of fee deposited and Security Money . ii). verification of the document & Spot Inspection if require. iii) After having satisfaction ,application with its enclosures will be forwarded to the Licensing Authority iv). Any dissatisfaction with application to be communicated to the applicant. v). Received corrected application submitted to licensing Authority. vi). License issued .															
Documents to be submitted with application	i). Principal Employer Certificate in Form –V or Work order or Agreement with Principal Employer or Enlistment copy of Govt. Department (Government of Tripura) ii). License fee & Security deposited. iv) PAN Card copy v). In case of partner- partnership deed vi). In case of individual :- Proof of date of birth															
Fee or other charges	Fee depend upon number of workers. Security money Rs. @ 90 per worker. <table border="1" data-bbox="416 1122 1401 1581"> <thead> <tr> <th data-bbox="416 1122 906 1193">Number of workmen</th> <th data-bbox="906 1122 1401 1193">Fees for licence / Renewal</th> </tr> </thead> <tbody> <tr> <td data-bbox="416 1193 906 1265">Exceeds 5 but does not exceed 10</td> <td data-bbox="906 1193 1401 1265">Rs.200.00</td> </tr> <tr> <td data-bbox="416 1265 906 1337">Exceeds 10 but does not exceed 20</td> <td data-bbox="906 1265 1401 1337">Rs. 300.00</td> </tr> <tr> <td data-bbox="416 1337 906 1408">Exceeds 20 but does not exceed 50</td> <td data-bbox="906 1337 1401 1408">Rs. 400.00</td> </tr> <tr> <td data-bbox="416 1408 906 1480">Exceeds 50 but does not exceed 100</td> <td data-bbox="906 1408 1401 1480">Rs. 600.00</td> </tr> <tr> <td data-bbox="416 1480 906 1552">Exceeds 100 but does not exceed 200</td> <td data-bbox="906 1480 1401 1552">Rs. 800.00</td> </tr> <tr> <td data-bbox="416 1552 906 1581">Exceed 200</td> <td data-bbox="906 1552 1401 1581">Rs. 1000.00</td> </tr> </tbody> </table>		Number of workmen	Fees for licence / Renewal	Exceeds 5 but does not exceed 10	Rs.200.00	Exceeds 10 but does not exceed 20	Rs. 300.00	Exceeds 20 but does not exceed 50	Rs. 400.00	Exceeds 50 but does not exceed 100	Rs. 600.00	Exceeds 100 but does not exceed 200	Rs. 800.00	Exceed 200	Rs. 1000.00
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