

**No. F.3 (8)-TBOCWVB/STORE/2017/ 163**

Office of the Tripura Building & Other  
Construction workers' Welfare Board  
Jackson Gate, Agartala

Dated, Agartala, the 17<sup>th</sup> Jan. 2018

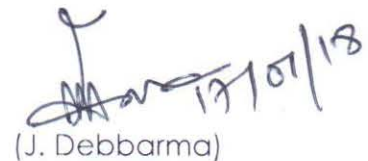
**NOTICE INVITING QUOTATION**

Sealed quotations are invited from registered printing press for printing and binding of different kinds of forms from the Tripura Building and Other Construction Workers' Welfare Board, Jackson Gate, Agartala.

Sealed quotation duly filled up along with all necessary documents shall have to be submitted in the Office of the Secretary, TB & OCWW Board within **03.00 pm on 20-01-2018** and the quotations shall be opened on same date at **04.00 pm** in the presence of quotationer or their authorised representative who like to be present.

Details of the quotation may be downloaded from the web-site of the Labour Department-[www.labour.tripura.gov.in](http://www.labour.tripura.gov.in) or may be collected from the office of the under signed in any working day from **10.00 am to 5.30 pm upto 19-01-2018**.

The Secretary, TB & OCWW Board reserves the right to accept or reject any/all quotations without assigning any reason whatsoever



(J. Debbarma)

The Secretary, TB & OCWW Board  
Jackson Gate, Agartala

**PARTICULARS OF QUOTATIONER**

1. NAME OF THE APPLICANT/ FIRM (In full and in block letters):
2. Full Address (In Block Letters):
3. Registration no. of the firm (Issued by Lab. Dept)
4. Trade license No.
5. GST Registration No.
6. Permanent Account No.
7. Tax clearance certificate.
8. Mobile/Phone no. :
9. **RATE FOR PRINTING AND BINDING:.....PAISE(.....paise in word)/PAGE**

**OR**

**Rs..... (Rupees.....in words) /book** (each book contains 100 pages)

10. Enclose specimen copy of paper with full signature and date.
11. Constitution of the firm whether proprietor or Partnership or Cooperative society or Company. :

[Details of proprietor or partners or Directors i.e. their address, Telephone numbers, (Attested copies of partnership Deed. Form-A & Form-B) to be enclosed]

(**N.B.** Photo copy of all necessary documents as mentioned, shall have to be enclosed with full signature of the quotationer)

**DECLARATION**

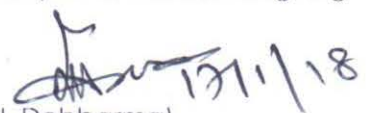
The particulars furnished above are true to the best of my/our knowledge and belief & no material fact has been concealed therein and I/We understand that concealment of material facts shall entitle the Board to take penal action including blacklisting/debarring the applicant from participating in quotation/tender of the Board for a period upto 5 years.

  
(Signature of applicant)

Name in full & status.

**TERMS AND CONDITIONS OF THE QUOTATION**

1. Incomplete quotation or lacking of any document for the quotation shall be rejected.
2. The lowest quotationer shall be awarded to complete the whole assignment of printing and binding for the Tripura Building and Other Construction Workers' Welfare Board.
3. The quotationer shall have to supply the requisite forms in the form of books as per supply order within 7 (seven) days from the date of receipt of supply order from the Office of the Tripura Building & Other Construction Workers' Welfare Board, Jackson Gate, Agartala, failing which, the second lowest quotationer shall be called to complete the whole assignment.
4. Specification of paper (to be used for printing of forms): DFC-11.2 kg/70 gsm (white) and all the forms shall be printed (black & white) in legal sized paper.
5. Specification of binding of forms: Paste binding with semi hard cover pages and each book shall contain 100 forms.
6. The quotationer shall have to supply the ordered forms as per specification.
7. No inferior quality of material will be received from the supplier by this Office.
8. In case, the forms are found damaged/inferior quality, may be given the chance to the supplier to replace that item within 3 days. If the supplier fails to replace the same, within the said specific period, necessary action may be taken against the supplier.
9. Necessary GST and Income Tax shall be deducted from the bill as per applicable rates and rules.
10. The under signed reserves the right to cancel work order at any time without assigning any reason.

  
(J. Debbarma)

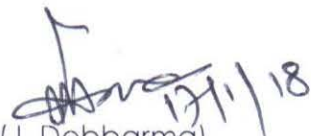
The Secretary, TB & OCWW Board  
Jackson Gate, Agartala



Office of the Tripura Building & Other  
Construction workers' Welfare Board  
Jackson Gate, Agartala

**CATEGORY / SPECIFICATION OF FORMS & QUANTITY**

Sl. No.	Name of application form	Category of form Bengali/English)	Specification of paper and size of the forms	Quantity of form	No. of binded books (Each book contains 100 Pages))
1	Application for registration as a beneficiary	Bengali	DFC-11.2 kg (white) and legal sized	10,000	100
2	Nomination form	Bengali	DFC-11.2 kg (white) and legal sized	10,000	100
3	Challan form (with perforation)	English	DFC-11.2 kg (white) and legal sized and perorated	50,000	500
4	Mahila Nirman Shramik Vivaha Yojana	Bengali	DFC-11.2 kg (white) and legal sized	20,000	200
5	Application for Maternity benefit	Bengali	DFC-11.2 kg (white) and legal sized	10,000	100
6	Scheme for financial assistance for the education of children of registered beneficiary.	Bengali	DFC-11.2 kg (white) and legal sized	50,000	500
7	Application for assistance in case of accident	Bengali	DFC-11.2 kg (white) and legal sized	10,000	100
8	Medical expenses or treatment of major ailments of beneficiary or his/her dependent	Bengali	DFC-11.2 kg (white) and legal sized	10,000	100
9	Application for Pension	Bengali	DFC-11.2 kg (white) and legal sized	20,000	200
10	Application of death benefit	Bengali	DFC-11.2 kg (white) and legal sized	10,000	100
11	Funeral Assistant	Bengali	DFC-11.2 kg (white) and legal sized	20,000	200
	<b>TOTAL</b>			<b>2,20,000</b>	<b>2200 Books</b>

  
(J. Debbarma)

The Secretary, TB & OCWW Board  
Jackson Gate, Agartala