NOTICE INVITING QUOTATION

Sealed quotations are invited from registered printing press for printing and binding of different kinds of forms from the Tripura Building and Other Construction Workers' Welfare Board, Jackson Gate, Agartala.

Sealed quotation duly filled up along with all necessary documents shall have to be submitted in the Office of the Secretary, TB & OCWW Board within 03.00 pm on 20-01-2018 and the quotations shall be opened on same date at 04.00 pm in the presence of quotationer or their authorised representative who like to be present.

Details of the quotation may be downloaded from the web-site of the Labour Department - www.labour.tripura.gov.in or may be collected from the office of the undersigned in any working day from 10.00 am to 5.30 pm upto 19-01-2018.

The Secretary, TB & OCWW Board reserves the right to accept or reject any/all quotations without assigning any reason whatsoever.

(J. Debbarma)
The Secretary, TB & OCWW Board
Jackson Gate, Agartala
PARTICULARS OF QUOTATIONER

1. NAME OF THE APPLICANT/ FIRM (In full and in block letters):

2. Full Address [In Block Letters]:

3. Registration no. of the firm (Issued by Lab. Dept)

4. Trade license No.

5. GST Registration No.

6. Permanent Account No.

7. Tax clearance certificate.

8. Mobile/Phone no. :

9. RATE FOR PRINTING AND BINDING:......PAISE(......paise in word)/PAGE

   OR

   Rs......... (Rupees..........in words) /book (each book contains 100 pages)

10. Enclose specimen copy of paper with full signature and date.

11. Constitution of the firm whether proprietor or Partnership or Cooperative society or Company. :

   [Details of proprietor or partners or Directors i.e. their address, Telephone numbers, (Attested copies of partnership Deed. Form-A & Form-B) to be enclosed]

   (N.B. Photo copy of all necessary documents as mentioned, shall have to be enclosed with full signature of the quotationer)

DECLARATION

The particulars furnished above are true to the best of my/our knowledge and belief & no material fact has been concealed therein and I/We understand that concealment of material facts shall entitle the Board to take penal action including blacklisting/debarring the applicant from participating in quotation/tender of the Board for a period upto 5 years.

(Signature of applicant)

Name in full & status.
TERMS AND CONDITIONS OF THE QUOTATION

1. Incomplete quotation or lacking of any document for the quotation shall be rejected.

2. The lowest quotationer shall be awarded to complete the whole assignment of printing and binding for the Tripura Building and Other Construction Workers' Welfare Board.

3. The quotationer shall have to supply the requisite forms in the form of books as per supply order within 7 (seven) days from the date of receipt of supply order from the Office of the Tripura Building & Other Construction Workers' Welfare Board, Jackson Gate, Agartala, failing which, the second lowest quotationer shall be called to complete the whole assignment.

4. Specification of paper (to be used for printing of forms): DFC 11.2 kg/70 gsm (white) and all the forms shall be printed (black & white) in legal sized paper.

5. Specification of binding of forms: Paste binding with semi hard cover pages and each book shall contain 100 forms.

6. The quotationer shall have to supply the ordered forms as per specification.

7. No inferior quality of material will be received from the supplier by this Office.

8. In case, the forms are found damaged/inferior quality, may be given the chance to the supplier to replace that item within 3 days. If the supplier fails to replace the same, within the said specific period, necessary action may be taken against the supplier.

9. Necessary GST and Income Tax shall be deducted from the bill as per applicable rates and rules.

10. The under signed reserves the right to cancel work order at any time without assigning any reason.

(J. Debbarma)
The Secretary, TB & OCWW Board
Jackson Gate, Agartala
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of application form</th>
<th>Category of form (Bengali/English)</th>
<th>Specification of paper and size of the forms</th>
<th>Quantity of form</th>
<th>No. of binded books (Each book contains 100 Pages)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Application for registration as a beneficiary</td>
<td>Bengali</td>
<td>DFC-11.2 kg (white) and legal sized</td>
<td>10.000</td>
<td>100</td>
</tr>
<tr>
<td>2</td>
<td>Nomination form</td>
<td>Bengali</td>
<td>DFC-11.2 kg (white) and legal sized</td>
<td>10.000</td>
<td>100</td>
</tr>
<tr>
<td>3</td>
<td>Challan form (with perforation)</td>
<td>English</td>
<td>DFC-11.2 kg (white) and legal sized and perforated</td>
<td>50.000</td>
<td>500</td>
</tr>
<tr>
<td>4</td>
<td>Mahila Nirman Shramik Vivaha Yojana</td>
<td>Bengali</td>
<td>DFC-11.2 kg (white) and legal sized</td>
<td>20.000</td>
<td>200</td>
</tr>
<tr>
<td>5</td>
<td>Application for Maternity benefit</td>
<td>Bengali</td>
<td>DFC-11.2 kg (white) and legal sized</td>
<td>10.000</td>
<td>100</td>
</tr>
<tr>
<td>6</td>
<td>Scheme for financial assistance for the education of children of registered beneficiary.</td>
<td>Bengali</td>
<td>DFC-11.2 kg (white) and legal sized</td>
<td>50.000</td>
<td>500</td>
</tr>
<tr>
<td>7</td>
<td>Application for assistance in case of accident</td>
<td>Bengali</td>
<td>DFC-11.2 kg (white) and legal sized</td>
<td>10.000</td>
<td>100</td>
</tr>
<tr>
<td>8</td>
<td>Medical expenses or treatment of major ailments of beneficiary or his/her dependent</td>
<td>Bengali</td>
<td>DFC-11.2 kg (white) and legal sized</td>
<td>10.000</td>
<td>100</td>
</tr>
<tr>
<td>9</td>
<td>Application for Pension</td>
<td>Bengali</td>
<td>DFC-11.2 kg (white) and legal sized</td>
<td>20.000</td>
<td>200</td>
</tr>
<tr>
<td>10</td>
<td>Application of death benefit</td>
<td>Bengali</td>
<td>DFC-11.2 kg (white) and legal sized</td>
<td>10.000</td>
<td>100</td>
</tr>
<tr>
<td>11</td>
<td>Funeral Assistant</td>
<td>Bengali</td>
<td>DFC-11.2 kg (white) and legal sized</td>
<td>20.000</td>
<td>200</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>2.20,000</td>
<td>2200 Books</td>
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