

**No. F. 5(5)-TB&OCWWB/CA/Audit/2016/7525-26**  
**TRIPURA BUILDING & OTHER CONSTRUCTION**  
**WORKERS' WELFARE BOARD**  
**JACKSON GATE, AGARTALA**

Dated, Agartala the 19<sup>th</sup> July, 2021.

**Expression of Interest**

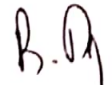
An **Expression of Interest (EOI)** is hereby invited on behalf of the Tripura Building and Other Construction Workers' Welfare Board from registered Chartered Accountant firm based in Tripura for performing the work of '**compilation of accounts**' of the Board for the financial year 2017-2018, 2018-19, 2019-20 & 2020-21.

The interested Registered C.A. Firm may drop rate in the tender box at the Office of the under signed for the said work in sealed cover. The last date of submission of the tender documents is 30<sup>th</sup> July, 2021 up to 4:00 pm and the tender box shall be opened on same day at 5:00 p.m., if possible. Details terms and conditions may be available in **Notice Board of the Board or visit [www.labour.gov.in](http://www.labour.gov.in)**

**Terms & Conditions:-**

1. A brief note on the resource of the Firm indicating its year of establishment, experience (at least five years), qualification is to be communicated.
2. The firm must be a C & AG empanelled auditors as per the latest panel of C & AG or Registrar Co-operative Societies empanelled Chartered Accountant Firm.
3. The firm must have a registered Office in Agartala.
4. Compilation of Cess collection shall have to be done Department/ Agencies/Institution wise.
5. Compilation of interest on fixed deposit Certificates (Year wise).
6. Preparation of BRS for the F/Y-2017-2018, 2018-19, 2019-20 & 2020-21 (Month wise).
7. Compilation works shall have to be done Scheme & District wise.
8. Compilation reports-4(four) sets shall have to be submitted in both soft & hard copy
9. Preparation of Master Copy.
10. Preparation of Asset Register.
11. The interested bidders are to submit their Expression of Interest (EOI) addresses to the undersigned indicating the terms reference, chargeable fees with applicable taxes.
12. Payment will be made after satisfactory compilation of works.
13. The time limit to complete this assignment is on or before 25<sup>th</sup> August, 2021.

The Board authority reserves the rights to accept or cancel the tender without showing any reason.

  
Secretary  
TB & OCWW Board  
Jackson Gate, Agartala.

**Copy to:-**

1. The P.S. to the Labour Commissioner, Labour Directorate. Govt. of Tripura for kind information to the Labour Commissioner.
2. The In-charge of IT Cell, Labour Directorate for uploading in the departmental website.

  
Secretary  
TB & OCWW Board  
19/7/2021