

NO.F.5()-TBOCWWB/CA.Audit/16/1455-56
TRIPURA BUILDING & OTHER
CONSTRUCTIONWORKERS' WELFARE BOARD
OFFICE LANE, SHRAMA BHAWAN, AGARTALA

Dated, Agartala the 5th April, 2022

Expression of Interest

An Expression of Interest (EOI) is hereby invited on behalf of the Tripura Building & Other Construction Workers' Welfare Board from registered Chartered Accountant firm based in Tripura for performing the work of 'Compilation of Accounts' of the Board for the financial year 2021-22.

The interested Registered C.A. Firm may drop rate in the tender box at the office of the under signed for the said work in sealed cover. The last date of submission of the tender documents is 8th April, 2022 upto 4:00 P.M. and the tender box shall be opened on same day at 5:00 P.M., if possible. Details terms and conditions may be available in **Notice Board of the Board** or visit www.labour.tripura.gov.in

Terms & Condition :-

1. A brief note on the resource of the Firm indicating its year of establishment, experience (at least five years). Qualification is to be communicated.
2. The firm must be a C&AG empanelled auditors as per the latest panel of C&AG or Registrar Co-Operative Societies empanelled Chartered Accountant Firm.
3. The firm must have a registered Office in Agartala.
4. Compilation of Cess collection shall have to be done Department/Agencies/ Institution wise.
5. Compilation of interest on fixed deposit Certificates (Year wise).
6. Preparation of BRS for the F/Y 2021-22 (Month wise).
7. Compilation works shall have to be done Scheme & District wise.
8. Compilation reports-4(Four) sets shall have to be submitted in both soft & hard copy.
9. Preparation of Master copy.
10. Preparation of Asset Register.
11. The interested bidders are to submit their Expression of Interest (EOI) addresses to the undersigned indicating the terms reference, chargeable fees with applicable taxes.
12. Payment will be made after satisfactory compilation of works.
13. The time limit to complete this assignment is on or before 30th April, 2022.

The Board authority reserves the rights to accept or cancel the tender without showing any reason.

Secretary
TB&OCWW Board
Shrama Bhawan Agartala

Copy to :-

1. The P.A/P.S. to the Labour Commissioner, Labour Directorate, Govt. of Tripura for kind information to the Labour Commissioner.
2. The In-Charge of IT Cell, Labour Directorate for uploading in the departmental website.