

**GOVERNMENT OF TRIPURA
LABOUR DIRECTORATE
OFFICE LANE, AGARTALA**

To
The Director,
Directorate of Industries & Commerce,
Government of Tripura,
Khejurbagan, Agartala

**Sub: Updating the fees structure for various services of Labour
Directorate in the SWAAGAT portal.**

Madam,

With reference to the subject cited above this is to inform you that the fee structure for obtaining registration certificate/ licence under the Acts namely "The Contract Labour (R&A) Act, 1970", "The Interstate Migrant Workmen (RE&CS) Act, 1979" and "The Building and Other Construction Workers (RE&CS) Act, 1996" and the Rules made thereunder has changed due to enactment of "The Tripura Rationalization of Forms and Reports under certain Labour Laws Rules, 2019". The updated fee structure for obtaining registration certificate/ licence is given in Annexure-I enclosed herewith and the Gazette Notification on "The Tripura Rationalization of Forms and Reports under certain Labour Laws Rules, 2019" is also enclosed.

Further, it is to be mentioned here that the security money for obtaining Licence by Contractors remains unchanged.

It is requested to update the fee structure in SWAAGAT portal accordingly. This is for your kind information and doing the needful please.

Encl:- 1) Annexure-I
2) Copy of the Gazette Notification

Yours faithfully,

Signed by Dhan Babu Reang
Date: 19-11-2024 16:24:30

Labour Commissioner,
Labour Directorate,
Government of Tripura

ANNEXURE-I

- **Fee structure for obtaining Registration Certificate by Employer under “The Contract Labour Act (Regulation and Abolition) Act, 1970” and “The Tripura Rationalization of Forms and Reports under certain Labour Laws Rules, 2019” thereunder.**

Sl. No.	Number of workmen proposed to be employed on contract on any day	Fees (in Rs)
a.	is 5	200/-
b.	exceeds 5 but does not exceed 10	300/-
c.	exceeds 10 but does not exceed 20	400/-
d.	exceeds 20 but does not exceed 50	800/-
e.	exceeds 50 but does not exceed 100	1200/-
f.	exceeds 100 but does not exceed 200	1600/-
g.	exceeds 200	2000/-

- **Fee structure for obtaining Licence/renewal of licence by Contractor under “The Contract Labour Act (Regulation and Abolition) Act, 1970” and “The Tripura Rationalization of Forms and Reports under certain Labour Laws Rules, 2019” thereunder**

Sl. No.	Number of workmen proposed to be employed on contract on any day	Fees (in Rs)
a.	exceeds 5 but does not exceed 10	200/-
b.	exceeds 10 but does not exceed 20	300/-
c.	exceeds 20 but does not exceed 50	400/-
d.	exceeds 50 but does not exceed 100	600/-
e.	exceeds 100	800/-

- **Fee structure for obtaining Registration Certificate by Employer under “The Interstate Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979” and “The Tripura Rationalization of Forms and Reports under certain Labour Laws Rules, 2019” thereunder**

Sl. No.	Number of workmen proposed to be employed on contract on any day	Fees (in Rs)
a.	is 5	200/-
b.	exceeds 5 but does not exceed 10	300/-
c.	exceeds 10 but does not exceed 20	400/-
d.	exceeds 20 but does not exceed 50	800/-
e.	exceeds 50 but does not exceed 100	1200/-
f.	exceeds 100 but does not exceed 200	1600/-
g.	exceeds 200	2000/-

- **Fee structure for obtaining Licence/renewal of licence by Contractor under “The Interstate Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979” and “The Tripura Rationalization of Forms and Reports under certain Labour Laws Rules, 2019” thereunder**

Sl. No.	Number of workmen proposed to be employed on contract on any day	Fees (in Rs)
a.	exceeds 5 but does not exceed 10	200/-
b.	exceeds 10 but does not exceed 20	300/-
c.	exceeds 20 but does not exceed 50	400/-
d.	exceeds 50 but does not exceed 100	600/-
e.	exceeds 100	800/-

- **Fee structure for obtaining Registration Certificate by Employer under “The Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996” and “The Tripura Rationalization of Forms and Reports under certain Labour Laws Rules, 2019” thereunder.**

Sl. No.	Number of workmen proposed to be employed on contract on any day	Fees (in Rs)
a.	is 5	200/-
b.	exceeds 5 but does not exceed 10	300/-
c.	exceeds 10 but does not exceed 20	400/-
d.	exceeds 20 but does not exceed 50	800/-
e.	exceeds 50 but does not exceed 100	1200/-
f.	exceeds 100 but does not exceed 200	1600/-
g.	exceeds 200	2000/-

**The Tripura Rationalization of Forms and Reports
Under Certain Labour Laws Rules, 2019.**

TRIPURA



GAZETTE

Published by Authority
EXTRAORDINARY ISSUE

Agartala, Wednesday, March 4, 2020 A. D., Phalguna 14, 1941 S. E.

**PART--I-- Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.**

**GOVERNMENT OF TRIPURA
LABOUR DEPARTMENT.**

No.F. 21(98)-LAB/ENF/Labour Laws/2017/1285

Dated, Agartala, the 19th February, 2020.

NOTIFICATION

Whereas, for the ease of, and for the expedient compliance of the requirements of certain labour related laws referred to herein and for the purpose of rationalization of forms and reports so as to provide trust based efficient public service delivery, it has become essential to frame separate rules;

And whereas, the intention to provide for combined and simplified forms and reports is to subserve the purposes, electronically or otherwise, of the said labour related laws and the rules made thereunder, wherein provisions have been made for use of such forms and reports ;

And whereas, the combined and simplified forms and reports provided under these rules will facilitate ease of compliance and inspection, being as simple as possible and making the information provided thereunder easily accessible to the public thereby increasing transparency;

And whereas, making separate rules for the aforementioned purpose will benefit, making use of forms and reports provided under different Labour related Laws simple.

And whereas, to achieve the aforementioned purposes, the draft rules, namely, the Rationalisation of Forms and Reports under Certain Labour Laws Rules, 2017 was published vide notification of the Government of Tripura, Labour Department, in the Tripura Gazette, Extra Ordinary issue, dated, 2nd September, 2019 inviting objections and suggestions from all persons likely to be affected thereby on or before the expiry of a period of thirty days from the date on which the copies of the official Gazette containing the said notification were made available to the public;

And whereas, the copies of the said Official Gazette were made available to the public on the 4th September, 2019;

And whereas, no objections or suggestions were received from public on the said draft rules;

Now therefore, to achieve the aforementioned purposes, the State Government, in exercise of the powers conferred by,-

- (i) Section 35 of the Contract Labour (Regulation and Abolition) Act, 1970 (Central Act No.37 of 1970);
- (ii) Section 35 of The Interstate Migrant Workmen (Regulation of Employment & Conditions of Service) Act, 1979 (Central Act No.30 of 1979);
- (iii) Section 62 of the Building and Other Construction Workers' (Regulation of Employment and Conditions of Service) Act, 1996 (Central Act No.27 of 1996);

read with Chapter III of the Information Technology Act, 2000 (21 of 2000), hereby makes the following rules, namely :-

RULES

- (i) Short title and commencement. - (i) These rules may be called the Tripura Rationalization of Forms and Reports Under Certain Labour Laws Rules, 2019.

(ii) They shall come into force on the date of their publication in the Official Gazette.

2. Maintenance of Forms under certain labour related laws. - (1) Notwithstanding anything contained in any rules made in these regard and on this behalf under , -

- (i) Section 35 of the Contract Labour (Regulation and Abolition) Act, 1970 (Central Act No.37 of 1970);
- (ii) Section 35 of the Interstate Migrant Workmen (Regulation of Employment & Conditions of Service) Act, 1979 (Central Act No.30 of 1979);
- (iii) Section 62 of the Building and Other Construction Workers' (Regulation of Employment and Conditions of Service) Act, 1996 (Central Act No 27 of 1996),

the Forms specified in the Schedule annexed to these rules shall be maintained either electronically or otherwise and used for the purposes of the aforesaid enactments and the rules made thereunder, as specified therein.

(2) If the Forms referred to in sub-rule (1) are required for inspection by the concerned Inspector appointed under any of the enactments referred to in the said sub-rule, the concerned persons shall make available such Forms or provide the necessary particulars for the purposes of accessing the information, as the case may be.

3. Amendment of certain rules. - The following rules shall be amended, except as respects things done or omitted to be done before such amendment, in the manner specified below, namely :-

(i) The Tripura Contract Labour (Regulation & Abolition) Rules, 1978, -

(A) The existing contents in Rule shall be substituted with the following -

4) Terms of Office. - (1) The Chairman of the Board shall hold office as such for a period of three years from the date on which his appointment is first notified in the Official Gazette.

(2) Each of the members of the Board, referred to in clauses (3) of Rule 3, shall hold Office as such during the pleasure of the Governor.

(3) Each of the members referred to in clause (4) of Rule 3 shall hold Office as such for a period of three years commencing from the date on which his appointment has been first notified in the Official Gazette.

Provided that where the successor of any such member has not been notified in the Official Gazette on or before the expiry of the said period of three years, such member shall,

notwithstanding the expiry of the period of his office, continue to hold such office until the appointment of his successor has been notified in the Official Gazette.

(4) If a member is unable to attend a meeting of the Board, the State Government or the body which appointed or nominated him may, by notice in writing signed on its behalf and by such member and addressed to the Chairman of the said Board, nominate a substitute in his place to attend the meeting and such a substitute member shall have all the rights of a member in respect of that meeting and any decision taken at the meeting shall be binding on the said body.

(B) After rule 6, - the following rules, shall be inserted -

6A. Disqualification for membership. - (1) A person shall be disqualified for being reappointed, and for being a member of the Board,-

- (i) if he is of unsound mind and stands so declared by a competent Court; or
- (ii) if he is an undischarged insolvent; or
- (iii) if he has been or is convicted of an offence which, in the opinion of the State Government, involves moral turpitude.

(2) If a question arises as to whether a disqualification has been incurred under sub-rule (1), the State Government shall decide the same.

6B. Removal from membership. - The State Government may remove from office any member of the Board, if in its opinion such a member has ceased to represent the interest which he purports to represent on the Board;

Provided that no such member shall be removed unless a reasonable opportunity is given to him of making any representation against the proposed action.

6C. Vacancy. - When a vacancy occurs or is likely to occur in the membership of the Board the Chairman shall submit a report to the State Government and on receipt of such report the State Government shall take steps to fill the vacancy by making an appointment from amongst the category of persons to which the person vacating membership belonged and the person so appointed shall hold office for the remainder of the term of office of the member in whose place he is appointed.

(C) After rule 8, the following Rules, shall be inserted -

8A. Disposal of business. - Every question which the Board is required to take into consideration shall be considered at a meeting, or, if the Chairman so directs, by sending the necessary papers to every member for opinion, and the question shall be disposed of in accordance with the decision of the majority;

Provided that in the case of equality of votes, the Chairman shall have a second or a casting vote.

Explanation. – “Chairman” for the purposes of this rule shall include the Chairman nominated under Rule 8 to preside over a meeting.

8B. Committees of the Board. – (1) (i) The Board may constitute such Committees and for such purpose or purposes as it may think fit.

(ii) While constituting the Committee the Board may nominate one of its members to be the Chairman of the Committee.

(2)(i) The Committee shall meet at such times and places as the Chairman of the said Committee may decide.

(ii) The provisions of Rules 8, 8(A), 9 and 10 shall apply to the Committee for transaction of business at its meetings as they apply to the Board, subject to the modification that the quorum specified in Rule 10 shall be ‘one-third of the members’ instead of ‘five members’.

(3) The provisions of Rule 11 shall apply to the members of the Committee for attending the meetings of the Committee, as they apply to the members of the Board.

(D) in rule 13,-

(a) in sub-rule (1), for the words and figures “in Form II”, the words and figures “in Form I” annexed to the Tripura Rationalization of Forms and Reports Under Certain Labour Laws Rules, 2019” shall be substituted;

(b) in rule 13, after sub-rule 1, the following sub-rule, shall be added,-

1-A. Every certificate of registration granted under sub-section (2) of Section 7 shall contain the following particulars, namely –

- (a) The name of the establishment;
- (b) The maximum number of workmen to be employed as contract labour in the establishment;
- (c) The type of business, trade, industry, manufacture or occupation which is carried on in the establishment;
- (d) Such other particulars as may be relevant to the employment of contract labour in the establishment.

(E) After Rule 13, the following Rules shall be inserted –

13A. Circumstances in which application for registration may be rejected. – (1) If any application for registration is not complete in all respects, the registering officer shall require the principal employer to amend the application so as to make it complete in all respects.

(2) If the principal employer, on being required by the registering officer to amend his application for registration, omits or fails to do so, the registering officer shall reject the application for registration.

(F) in rule 15, -

(a) in sub-rule (1), for the words and figures "in Form IV", the words and figures "in Form II annexed to the Tripura Rationalization of Forms and Reports Under Certain Labour Laws Rules, 2019" shall be substituted;

(b) in sub-rule (2), for the words and figures "in Form V", the words and figures "in Form III annexed to the Tripura Rationalization of Forms and Reports Under Certain Labour Laws Rules, 2019" shall be substituted;

(G) In rule 18, sub-rule (1), shall be substituted with the following:

Security: - (1) Before a licence is issued, an amount calculated at the rate of Rs.90 for each of the workman to be employed as contract labour, in respect of which the application for licence has been made, shall be deposited by the contractor for due performance of the conditions of the licence and compliance with the provisions of the Act or the rules made thereunder:

(1-A) Where the applicant for the licence was holding a licence in regard to another work and that licenses had expired, the licensing officer, if he is of the view that any amount out of the security deposited in respect of that licence is to be directed to be refunded to the applicant under rule 25, may, on an application made for that purpose in Form V by the applicant adjust the amount so to be refunded towards the security required to be deposited in respect of the application for the new licence and applicant need deposit, in such a case, only the balance amount, if any, after making such adjustment.

(H) in rule 19, -

(a) In sub-rule (1), for the words and figures "in Form VI", the words and figures "in Form VI annexed to the Tripura Rationalization of Forms and Reports Under Certain Labour Laws Rules, 2019" shall be same.

(b) in sub-rule (2), -

In clause (iv), after the words "settlement or award", the words "or by the State Government" shall be inserted.

(c) in rule 19, after clause (v), the following clauses shall be inserted:

(vi) (a) in every establishment where twenty or more women are ordinarily employed as contract labour, there shall be provided two rooms of reasonable dimensions for the use of their children under the age of six years,

(b) one of such rooms shall be used as a play-room for the children and the other as bed room for the children,

(c) the contractor shall supply adequate number of toys and games in the play room and sufficient number of cots and beddings in the sleeping room,

(d) the standard of construction and maintenance of the crèches shall be such as may be specified in this behalf by the Labour Commissioner ;

(vii) the licensee shall notify any change in the number of workmen or the conditions of work to the licensing officer;

(viii) the licensee shall, within fifteen days of the commencement and completion of each contract work submit a return to the Inspector, appointed under section 28 of the Act, intimating the actual date of the commencement or, as the case may be, completion of such contract work in Form VII annexed to the Tripura Rationalization of Forms and Reports Under Certain Labour Laws Rules, 2019".

(ix) a copy of the licence shall be displayed prominently at the premises where the contract work is being carried on;

(x) no female contract labour shall be employed by any contractor before 6.00 a.m. or after 7.00 p.m.: Provided that this clause shall not apply to the employment of women in pithead baths, crèches and canteens and as to midwives and nurses in hospitals and dispensaries]

(I) The existing contents of Rule 20 shall be substituted with the following :

20. Fees. - (1) The fees to be paid for the grant of a certificate of registration under Section 7, shall be as specified below, namely :-

If the number of workmen proposed to be employed on contract on any day -

	Rs.
(a) is 5	200/-
(b) exceeds 5 but does not exceed 10	300/-
(c) exceeds 10 but does not exceed 20	400/-
(d) exceeds 20 but does not exceed 50	800/-
(e) exceeds 50 but does not exceed 100	1200/-
(f) exceeds 100 but does not exceed 200	1600/-
(g) exceeds 200	2000/-

(2) The fees to be paid for the grant of a licence under Section 12 shall be as specified below :-
If the number of workmen employed by the contractor on any day -

	Rs.
(a) exceeds 5 but does not exceed 10	200/-
(b) exceeds 10 but does not exceed 20	300/-
(c) exceeds 20 but does not exceed 50	400/-
(d) exceeds 50 but does not exceed 100	600/-
(e) exceeds 100	800/-

Tripura Gazette, Extraordinary Issue, March 4, 2020 A. D.

- (J) In rule 23, in sub-rule (2), the words and figures "in Form VII", the words and figures "in Form II annexed to the Tripura Rationalisation of Forms and Reports Under Certain Labour Laws Rules, 2019" shall be substituted.
- (K) Rule 26 shall be omitted;
- (L) In rule 65, in clause (i), the words and figures "in Form XIV", the words and figures "in Form XII annexed to the Tripura Rationalisation of Forms and Reports Under Certain Labour Laws Rules, 2019" shall be substituted.
- (M) In rule 66, the words and figures "in Form XV", the words and figures "in Form VIII annexed to the Tripura Rationalisation of Forms and Reports Under Certain Labour Laws Rules, 2019" shall be substituted.
- (N) In rule 69, after clauses (a) & (b), clause (c) as given below shall be inserted.
- (c) Every principal employer shall, within fifteen days of the commencement or completion of each contract work under each contractor, submit a return to the Inspector, appointed under Section 28 of the Act, intimating the actual dates of the commencement or, as the case may be, completion of such contract work in Form VII annexed to the Tripura Rationalisation of Forms and Reports Under Certain Labour Laws Rules, 2019.
- (O) Forms II, IV, V, VI, VII, VIII, IX, X, XI, XIV and XV shall be omitted.
- (II) The Tripura Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Rules, 1980, -
- (A) In rule 4, in Sub-Rule (1), for the words and figures "in Form II" the words and figures, "in Form I annexed to the Tripura Rationalisation of Forms and Reports Under Certain Labour Laws Rules, 2019" shall be substituted.
- (B) In rule 7, -
- (a) in sub-rule (1), for the words and figures "in Form IV", the words and figures "in Form-II annexed to the Tripura Rationalisation of Forms and Reports Under Certain Labour Laws Rules, 2019" shall be substituted.

(b) in sub-rule (2), for the words and figure "in Form V", the words and figures "in Form-II annexed to the Tripura Rationalisation of Forms and Reports Under Certain Labour Laws Rules, 2019" shall be substituted.

(c) in sub-rule (3), in clause (i), for the words and figures "in Form VI" the words and Figures "in Form III annexed to the Tripura Rationalisation of Forms and Reports Under Certain Labour Laws Rules, 2019" shall be substituted.

(C) The existing contents in Rule 10 shall be substituted with the following:

10. Security. – (1) Where the Licensing Officer is satisfied that any person who has applied for or who has been issued a licence should furnish security for the due performance of the conditions of the licence, he shall prepare an estimate of all the amount needed to provide for recruitment or employment of migrant workmen on the basis of the following factors, namely : -

- (i) Wages equivalent to one wage period payable under clause (v) of sub-rule (2) of Rule 11, read with Rule 25,
- (ii) Provision of medical facilities under Rule 37,
- (iii) Provision of protective clothing under Rule 38, wherever applicable,
- (iv) Provision of drinking water, latrines, urinals and washing facilities under Rule 39, read with Rules 42 and 43,
- (v) Provision of rest rooms under Rule 40, wherever applicable,
- (vi) Provision of canteens under Rule 41, wherever applicable,
- (vii) Provision of crèche under Rule 44, wherever applicable,
- (viii) Provision of residential accommodation under Rule 45,
- (ix) Journey allowance under Section 15,
- (x) Number of migrant workmen employed or recruited, and
- (xi) Duration of work.

(2) The Licensing Officer shall determine the amount of the security to be furnished by such person, after considering the solvency of such person, not exceeding 40 per cent of the amount estimated by him in accordance with sub-rule (1) above.

(3) Where the applicant for the licence was holding a licence in regard to another work and that licence had expired, the licensing officer, if he is of the view that any amount out of the security, if any, deposited in respect of that licence is to be refunded to the applicant under Rule 17, he may on an application made for that purpose in Form V annexed to the Tripura Rationalisation of Forms and Reports Under Certain Labour Laws Rules, 2019 by the applicant adjust the amount so to be refunded towards the security, if any, required to be deposited in respect of the application for the new licence and the applicant need deposit, in such a case, only the balance amount, if any, after making such adjustment.