

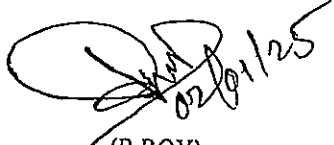
GOVERNMENT OF TRIPURA  
DISTRICT LABOUR OFFICE  
KAILASHAHAR: UNAKOTI TRIPURA  
No.F.59(1)-LAB/KLS/STORE(Part-II)/2024/515-17

Dated, Kailashahar  
The 2<sup>nd</sup> January, 2025

### Notice Inviting Tender


In cancellation of the previous tender notice vide No.F.59 (1)-LAB/KLS/STORE(Part-II)/2024/442-44, dated the 6<sup>th</sup> December'2024 for use of the District Labour Office, Kailashahar, Unakoti Tripura a fresh tender invites for hiring of one Maruti SUZUKI EECO vehicle (made not before 2022) for a period of one (1) year form the reputed Travel Agencies/individual owner having commercial permit with valid registration number. Detailed tender notice, schedule and tender documents can be obtained from [www.tripura.gov.in](http://www.tripura.gov.in) or District Labour Office, Kailashahar. The last date of submission of tender is 20-01-2025 up to 3:00 P.M

Enclosed: As stated

  
(R.ROY)  
LABOUR OFFICER  
DISTRICT LABOUR OFFICE  
KAILASHAHAR, UNAKOTI

Copy to: -

1. The P.A of the Labour Commissioner, Labour Directorate, Agartala, West Tripura for kind information to the Labour Commissioner.
2. The Asst. Director, Information & Cultural Affairs, Unakoti Tripura, Kailashahar for kind information with request to publish the same in local dailies for wide publicity.
3. The Nodal officer, IT, Labour Directorate is requested to upload the same in the Department website.

  
LABOUR OFFICER  
DISTRICT LABOUR OFFICE  
KAILASHAHAR, UNAKOTI

**GOVERNMENT OF TRIPURA  
DISTRICT LABOUR OFFICE  
KAILASHAHAR: UNAKOTI TRIPURA**

Sealed tender for hiring vehicle for official use of the Labour Officer, District Labour Office, Kailashahar, Unakoti Tripura.

**Details terms & conditions etc. is mentioned below:-**

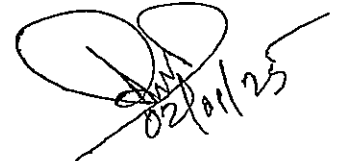
**TERMS & CONDITIONS**

1. The vehicle should be in absolutely good running conditions.
2. The bidder must submit following documents of vehicle with the bid: valid insurance, Road Tax, Fitness certificate, Pollution under Control certificate, vehicle Registration & Pan card of the bidder etc.
3. The bidder must submit Driving License of the proposed Driver along with the bid.
4. Permit of the vehicle should be **commercial in nature**.
5. One driver possessing valid driving license should be placed with the vehicle, if selected
6. Offered rates should be in compliance to Delegation of Financial Power Rules Tripura, (DFPRT) 2019.
7. Rate should be quoted only as per format mentioned below.
8. The bidder should submit, IT return of last 3(three) Financial Years, copy of GST registration along with the tender.
9. The Vehicle should not be older than **01-01-2022**.
10. EMD for Rs. 2000/- in the form of DD drawn in favour of Labour Officer, Kailashahar, Unakoti Tripura is to be submitted along with the tender.
11. The vehicle must be white in color.
12. Last date of submission of tender is **20-01-2025** up to **(3:00 PM)** in the store section of the District Labour Office, Kailashahar, Unakoti Tripura. If required, Labour Officer may extend last date of submission.
13. Date of opening **20-01-2025** at **3:30 PM** if required, Labour officer may alter date of opening of the tender.
14. Interested bidders or their authorized representative may remain present during opening of the tender.
15. No tender will be received or accepted after the due date and time as mentioned above.
16. The vehicle will be normally engaged in Government working days but if required, office may engage the vehicle on holidays also.
17. Overtime would be paid as per the Government approved rate.
18. The vehicle will have to run in all weather and on all kinds of roads in plain and hill areas.
19. The vehicle should be kept in the office of the District Labour Office, Kailashahar during office hours.
20. The vehicle must be fitted with kilometer reading meter in good condition.
21. The running maintenance and repairing of the vehicle should be done by the selected bidder at his own cost and risk.
22. If the vehicle remains off road for more than two hours the selected bidder will have to arrange another vehicle at his / her own cost and risk failing which District Labour Office may have to arrange another vehicle at the cost of the selected bidder.
23. In case of failure of placement of the vehicle on any day(s) by the selected bidder, office may hire another vehicle for the day(s)/ period as the case may be. The cost involved in this case will be recovered from the selected bidder.

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24. In case if driver fails to do his duty due to illness or unavoidable issued or if driver resigns from his job, selected bidder should made immediate replacement with a new driver having valid license with intimation to this office.
25. A log book in the Government prescribed form will have to be maintained with the vehicle in which the day-to-day journey will be recorded. A copy of the said log book should be submitted along with bill for payment.
26. All expenditures of the driver including their pay etc. will have to borne by the selected bidder of the vehicle.
27. The vehicle if required to halt any place/station for one or more days and no extra payment will be made for that.
28. Cost of fuel/lubricants etc. of the vehicle will have to be borne by the selected bidder of the vehicle. The vehicle should be refueled beyond office hours.
29. Bill in triplicate may be submitted to the District Labour Office, Kailashahar, Unakoti Tripura after completion of each month for processing release of payment.
30. GST & Income Tax as per rate will be deducted from monthly bill.
31. No claim for interest in case of delayed payment will be made payment would be made after monthly submission of bill.
32. Either party have the right to terminate the contract by giving 30 days, notice.
33. Selected bidder should submit written request to extend the contract period before 45 days of expiring the contract period.

Format for quoting rate is given below:				
Sl. No.	Name of vehicle	Quantity	Rate for detention per day in Rs. (In figure & words)	Rate per KM in Rs. (In figure & words)
(i)	(ii)	(iii)	(iv)	(v)
1	Maruti Suzuki Ecco	01		



(RATAN ROY)  
LABOUR OFFICER  
DISTRICT LABOUR OFFICE  
KAILASHAHAR, UNAKOTI