

No.F.19(60)-LAB/STORE/2023(Part)/ 3647  
GOVERNMENT OF TRIPURA  
LABOUR DIRECTORATE  
SHRAM BHAVAN, AGARTALA

Dated, Agartala, the 21<sup>st</sup> June, 2024.

**Short Notice Inviting Quotation**

Sealed quotation is hereby invited from the resourceful and bonafide vehicle owner for hiring of **1 (one) Maruti Suzuki Swift D'zire, (CNG) vehicle only for a period of 1 (one) year for official use of the Addl. Labour Commissioner (HoO), Labour Directorate.**

The details terms and conditions are available in the website of the Labour Directorate [www.labour.tripura.gov.in](http://www.labour.tripura.gov.in)

The sealed quotation shall reach to the office of the undersigned on or before **01.07.2024 at 02:00 p.m.** and the same will be opened on the same day at **04:00 p.m.** if possible; otherwise date will be intimated accordingly. The bidder may personally remain present at the time of opening of the quotation or they may send their authorized representative(s). The undersigned reserved the right to cancel the tender including the lowest one without assigning any reason whatsoever thereof.

  
(Asim Saha, TCS SSG)  
Labour Commissioner  
Government of Tripura

Scaled tenders are invited for hiring of Vehicle for official use of the Addl. Labour Commissioner, Labour Directorate, Shram Bhavan, Agartala

Format for quoting rate is given below: -			
Sl. No	Name of vehicle	Rate for detention per day in Rs.(In Figures & Words)	Rate per Km in Rs. in Figures & Words
(i)	(ii)	(iii)	(iv)
1	Maruti Suzuki Swift D'zire, (CNG)		

**TERMS & CONDITIONS: -**

1. The vehicle should be in absolutely good running condition.
2. The bidder must submit following documents of vehicle with the bid: - Valid Vehicle Registration, Road Tax, Fitness Certificate, Insurance, Pollution under Control Certificate.
3. The bidder must submit Driving License of the Driver, PAN card or AADHAAR of the Driver along with the bid.
4. Permit of the vehicle should be commercial in nature.
5. One driver possessing valid driving license should be placed with the vehicle, if selected.
6. Offered rates should be in compliance with Delegation of Financial Power Rules "Tripura, (DFPRT) 2019.
7. Rate should be quoted only as per format mentioned above.
8. The bidder should submit IT return of (three) financial years, copy of GST registration along with the tender.
9. The vehicle should not be older than **01.01.2021**.
10. **EMD for Rs. 2,000/-** in the form of DD drawn in favour of Labour Commissioner is to be submitted along with the tender.
11. The vehicle must be white in colour.
12. **Last date of submission of tender is 01.07.2024 up-to (02.00 p.m.) in the office room of the Dy. Labour Commissioner, Labour Directorate, 2<sup>nd</sup> Floor, Shram Bhavan, Office Lane, Agartala.** If required, Labour Commissioner may extend last date of submission.
13. Date of Opening **01.07.2024 at 04.00 p.m.** If required, the Labour Commissioner may alter the date of opening of the tender.
14. Interested bidders or their representative(s) may remain present during opening of the tender.
15. No quotation will be received or accepted after the due date and time as mentioned above.
16. The vehicle will normally be engaged in Government working days but if



17. Overtime would be paid as per the Government approved rate.
18. The vehicle will have to run in all weather and on all kinds of roads in plain and hill areas.
19. The vehicles should be kept in the office of the Labour Directorate, Shram Bhavan, Office Lane during office hours.
20. The vehicle must be fitted with kilometre reading meter in good condition.
21. The running maintenance and repairing of the vehicle should be done by the selected bidder at his own cost and risk.
22. If the vehicle remains off the road for more than two hours the selected bidder will have to arrange another vehicle at his/ her own cost and risk failing which Labour Directorate may have to arrange another vehicle at the cost of the selected bidder.
23. In case of failure of placement of the vehicle on any day(s) by the selected bidder, Office may hire another vehicle for the day(s)/period as the case may be. The cost involved in this case will be recovered from the selected bidder.
24. If driver fails to do his duty due to illness or unavoidable issues or if driver resigns from his job, selected bidder should make immediate replacement with a new driver having valid license with intimation to this office.
25. A log book in the Government prescribed format will have to be maintained with the vehicle in which the day to day journey will be recorded. A copy of the said log book should be submitted along with the bill for payment.
26. All expenditures of the driver including their pay etc. will have to borne by the selected bidder of the vehicle.
27. The vehicle if required to halt at any place/out of station for one or more days no extra payment will be made for that.
28. Cost of fuel/ lubricants etc. of the vehicle will have to be borne by the selected bidder of the vehicle. The vehicle should be refuelled beyond office hours.
29. Bill in triplicate may be submitted to the Labour Commissioner after completion of each month for payment.
30. Income Tax/GST if applicable, as per rate will be deducted from monthly bill.
31. Either party has the right to terminate the contract by giving 30 days notice.
32. Selected bidder should submit written request to extend the contract period before 45 days of expiry of the contract period.

  
(Asim Saha, TCS SSG)  
Labour Commissioner  
Government of Tripura