

GOVERNMENT OF TRIPURA
LABOUR DEPARTMENT
AGARTALA

F.NO. 27 (131)-LAB/LGW/2016 / Loose/2054-2104 Dated, Agartala 25th Jan, 2017

NOTIFICATION

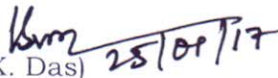
WHEREAS, "EASE OF DOING BUSINESS" is a priority of the State Government;

AND WHEREAS, there is a need to define clear timelines for approval of Registration Certificate and Service procedures for obtaining the Certificate under the provision of the Building and Other Construction Workers' Welfare (Regulation of Employment and Condition of Services) Act, 1996.

Now, considering all aspects, it is ordered that all the Registering Authority should issue the required Registration Certificate within 30 (thirty) days from the date of receipt of the application in complete manner or may ask for additional documents/ records or reject the application with intimation to the applicant, showing proper reason under the provisions of the Building and Other Construction Workers' Welfare (Regulation of Employment and Condition of Services) Act, 1996 .

The Service procedures is enclosed.

This will take effect from the date of its publication in official Gazette.


(S.K. Das) 25/01/17
Addl. Secretary to the
Government of Tripura

Copy to:-

1. The P.A. to the Hon'ble Minister, Labour etc. Department, Government of Tripura, Agartala for kind information of Hon'ble Minister,
2. The P.A. to the Special Secretary, Labour Department, Govt. of Tripura.
3. The Director, Industries & Commerce, Govt. of Tripura, Agartala.
4. The Chief Inspector of Factories & Boilers, Govt. of Tripura, Agartala.
5. The Manager, Govt. Press, Agartala with request to publish the Notification in the Tripura Gazette, Extra ordinary issue and send to this Department 5 (five) spare copies for office record.
6. The Chief Labour Officer / Labour Officer of all District Labour Offices.
7. All concerned Inspectors.


Addl. Secretary to the
Government of Tripura

SERVICES TO CITIZEN
LABOUR DIRECTORATE, LABOUR DEPARTMENT,
GOVERNMENT OF TRIPURA.

**SERVICE PROCEDURES FOR REGISTRATION UNDER BUILDING &
OTHER CONSTRUCTION WORKERS' WELFARE ACT.**

Name of the Department	Labour Directorate, Labour Department, Government of Tripura
Communication Address	Labour Directorate, 1 st Floor Old AMC Building , Jackson Gate Agartala, Tripura, Pin- 799001 Website:- www.labour.tripura.gov.in Phone:- 03812383261 E-mail:- lctripura.agt@gmail.com Fax:- 03812382061
Name of the Service	Registration under the Building & Other Construction Workers' Welfare (RECS) Act, 1996
Procedure	i). Applicant is to submit the application Form (form – 1) in triplicate along with required documents , treasury challan of fee deposited to the Concerned office. ii). Acknowledgement will be issued on received of application . iii). Verification of the document & Spot Inspection. iv).After having satisfaction ,application with its enclosures will be forwarded to the Registering Authority v) Any dissatisfaction with application to be communicated to the applicant. vi). Received corrected application submitted to Registering Authority. vii). Registration issued .
Documents to be submitted with application	i). Registration fee deposit through treasury Challan Original. ii) PAN Card copy iii). In case of partner- partnership deed iv) In case of Government Department – Government order v) Proof of Establishment vi) Copy of Muster Roll Showing of Building workers.
Fee or other charges	Fee depend upon number of workers.
Limitation Period for service	30 days
Approach to whom if the service is not provided in time.	Chief Labour Officer / Labour Officer of Concerned District
Limitation Period for disposal of claims	7 days
If any Grievance regarding disposal by District Level Officer application may be made to the Appellate Authority .	Labour Commissioner
Maximum number of days to wait for decision of the Appellate Authority	15 days

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25/01/19

