

GOVERNMENT OF TRIPURA

LABOUR DEPARTMENT

AGARTALA 54

F.NO. 27 (131)-LAB/LGW/2016 / Loose/2105-Dated, Agartala 25th Jan, 2017

NOTIFICATION

WHEREAS, "EASE OF DOING BUSINESS" is a priority of the State Government;

AND WHEREAS, there is a need to define clear timelines for approval of Registration Certificate /License/ Renewal of License and Service procedures for obtaining the Certificate under the provision of the Contract Labour (Regulation and Abolition) Act, 1970.

Now, considering all aspects, it is ordered that all the Registering Authority / Licensing Authority should issue the required Registration Certificate or Renew it within 30 (thirty) days from the date of receipt of the application in complete manner or may ask for additional documents/ records or reject the application, showing intimation to the applicant with proper reason under the provisions of the Contract Labour (Regulation and Abolition) Act, 1970 .

The Service procedures is enclosed.

This will take effect from the date of its publication in official Gazette.


(S.K. Das)

Addl. Secretary to the
Government of Tripura

Copy to:-

1. The P.A. to the Hon'ble Minister, Labour etc. Department, Government of Tripura, Agartala for kind information of Hon'ble Minister,
2. The P.A. to the Special Secretary, Labour Department, Govt. of Tripura.
3. The Director, Industries & Commerce, Govt. of Tripura, Agartala.
4. The Chief Inspector of Factories & Boilers, Govt. of Tripura, Agartala.
5. The Manager, Govt. Press, Agartala with request to publish the Notification in the Tripura Gazette, Extra ordinary issue and send to this Department 5 (five) spare copies for office record.
6. The Chief Labour Officer / Labour Officer of all District Labour Offices.
7. All concerned Inspectors.


Addl. Secretary to the
Government of Tripura

SERVICES TO CITIZEN
LABOUR DIRECTORATE, LABOUR DEPARTMENT,
GOVERNMENT OF TRIPURA.

SERVICE PROCEDURES FOR CONTRACT LABOUR REGISTRATION

Name of the Department	Labour Directorate, Labour Department, Government of Tripura
Communication Address	Labour Directorate, 1 st Floor Old AMC Building , Jackson Gate Agartala, Tripura, Pin- 799001 Website:- www.labour.tripura.gov.in Phone:- 03812383261 E-mail:- lctripura.agt@gmail.com Fax:- 03812382061
Name of the Service	Approval of the Registration under the Contract Labour (Regulation and Abolition) Act, 1970
Procedure	i). Applicant is to submit the application Form (form – I) in duplicate along with required documents , treasury challan of fee deposited to the Concerned office. ii) Acknowledgement will be issued on received of application . iii). Verification of the document & Spot- Inspection. iv). After having satisfaction ,application with its enclosures will be forwarded to the Registering Authority v) Any dissatisfaction with application to be communicated to the applicant. vi). Received corrected application submitted to Registering Authority. vii). Registration issued .
Documents to be submitted with application	i). Registration fee deposit through treasury Challan Original. ii) PAN Card copy iii). In case of partner- partnership deed iv) In case of Government Department – Government order
Fee or other charges	Fee depend upon number of workers.
Limitation Period for service	30 days
Approach to whom if the service is not provided in time.	Chief Labour Officer / Labour Officer of Concerned District
Limitation Period for disposal of claims	7 days
If any Grievance regarding disposal by District Level Officer application may be made to the Appellate Authority .	Labour Commissioner
Maximum number of days to wait for decision of the Appellate Authority	15 days

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