

Tripura Building & Other Construction Workers' Welfare Board
(Under Labour Directorate)

TENDER NOTICE NO : 21(35)-LAB/ENF/COMPUTER/16/329
Dated: 11/01/2017

Tender for Supply of Desktop Computers.

OLD AMC Building, Jacksongate, Agartala-799001

M. S. K. DAS
Labour Commissioner
Govt. of Tripura.

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TENDER NOTICE NO. : 21(35)-Lab/ENF/COMPUTER/16/ 329

PUBLICATION DATE : 11/01/2017

DATE OF SUBMISSION OF TENDER : LATEST BY 20 /01/2017 , 5:00 pm

DATE OF TIME OPENING : 21 /01/2017 at 11.30 a.m.

NAME AND ADDRESS OF TENDERER : Tripura Building & Other Construction Workers' Welfare Board, 1st Floor, AMC Building, , Jacksongate , Agartala, Tripura, PIN - 799001

TELEPHONE NUMBER : 03812383570/03812383261

E-MAIL ADDRESS OF THE TENDERER : lctripura.agt@gmail.com

EARNEST MONEY DETAILS:

1. Rs.15,000/- by demand draft in favour of Secretary, Tripura Building & Other Construction Workers' Welfare Board, payable at Agartala

INSTRUCTIONS TO BIDDERS:

- 1 DETAILED SPECIFICATIONS OF ITEMS AS PER ANNEXURE(S).
- 2 DETAILED COMPLIANCE STATEMENT (TECHNICAL & COMMERCIAL) AS PER ANNEXURE(S).
- 3 GENERAL TERMS & CONDITIONS AS PER ANNEXURE(S).
- 4 THIS IS A TWO PART TENDER. BOTH TECHNICAL & COMMERCIAL BID ENVELOPES SHOULD BE ENCLOSED AND SEALED IN SEPARATE ENVELOPES SUBSCRIBING THE TENDER NO AND DUE DATE.
- 5 THE TENDERS DULY COMPLETED, SIGNED, STAMPED AND SEALED IN ONE ENVELOPES ARE TO BE SUBMITTED TO:

**Secretary
Tripura Building & Other Construction Workers'
Welfare Board.**

**1st Floor, AMC Building, Jacksongate, Agartala,
Tripura, PIN - 799001**

Documents to be enclosed in Technical Bid:

- a. Technical Literature of the products quoted as per the Technical Specifications.
- b. Technical Compliance as per in SECTION III - Annexure I - III
- c. Proper and latest authorization letter from the Original Manufacturer on their letterhead indicating the Tender number and date

Documents to be enclosed in Commercial Bid:

- a. Commercial bid as per in SECTION III - Annexure IV


**(S. K. DAS)
Labour Commissioner
Govt. of Tripura.**

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SECTION – I

1. Definitions


In this document, the following terms shall have following respective meanings:-

- 1.1 "Authorized Representative" shall mean any person authorized by either of the parties.
- 1.2 "Bidder" means the company providing the services/Items under Agreement.
- 1.3 The word Bidder when used in the pre award period shall be synonymous with Bidder, and when used after award of the Contract shall mean the successful Bidder with whom Government of Tripura signs the agreement for rendering of services..
- 1.4 "Corrupt Practice" means the offering, giving, receiving or soliciting of any thing of value or influence the action of an official in the process of Contract execution.
- 1.5 "Default Notice" shall mean the written notice of Default of the Agreement issued by one Party to the other in terms hereof.
- 1.6 "Final Acceptance Test (FAT)" means the acceptance of item by the purchaser.
- 1.7 "Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive the Government of Tripura of the benefits of free and open competition.
- 1.8 "Good Industry Practice" shall mean the exercise of that degree of skill, diligence and prudence which would reasonably and ordinarily be expected from a reasonably skilled and experienced Bidder engaged in the same type of undertaking under the same or similar circumstances.
- 1.9 "LOI" means issuing of Letter of Intent which shall constitute the intention of the purchaser to place the Purchase Order with the successful bidder.
- 1.10 "TB&OCWWB" shall stand for Tripura Building & Other Construction Workers' Welfare Board.


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2. Invitation for Bids

- 2.1 Tripura Building & Other Construction Workers Welfare Board , AMC Building Jackson gate, Agartala is looking for vendors for supply of 10 (ten) nos. Desktop Computers. Detail specification/configuration is given at section-III.
- 2.2 Bidders are advised to study all commercial aspects, instructions, forms terms and specifications carefully in the tender document. Failure to furnish all information required in the tender document or submission of a bid not substantially responsive to the tender document in every respect will be at the bidder's risk and may result in the rejection of the bid.
- 2.3 Sealed offers prepared in accordance with the procedure enumerated in Section II should be submitted to the Secretary, TB&OCWWB, AMC Building, Jacksongate, Agartala, Tripura.
- 2.4 The tender should indicate specifically Price including all Taxes as applicable. No additional information will be entertained after due date. The TB&OCWWB may reject tenders if they do not carry such information separately and specifically quantitatively.
- 2.5 Respective Bidder should have local presence/representative at Tripura state.**
- 2.6 The bids should indicate that the rates are for TB&OCWWB, Tripura.
- 2.7 Eligible vendor/manufacturers have to submit their bid for all the items.
- 2.8 The tender should be submitted in two cover system i.e. **a** and **b**. There should be proper indication of the contents on each envelope as indicated in **Section II**.
- 2.9 The draft for earnest money must be in a separate sealed envelope indicating EMD, the amount, tender Notice number and due date should be enclosed with the bid.
- 2.10 The tender should clearly indicate the delivery period and validity period of the tender.
- 2.11 The tender should clearly indicate the availability of onsite after sale service and or maintains facilities for the duration of **three years** for items quoted.
- 2.12 The bidders are required to quote for each item separately. Prices must be quoted in Indian currency only (INR).
- 2.13 The tender should be submitted along with refundable EMD of Rs. 15,000/- (Rupees Fifteen Thousand) in the shape of Demand Draft valid for a period of 6 months in favour of the
Secretary, Tripura Building & Other Construction Workers' Welfare Board payable at Agartala. Tenders which are not accompanied by earnest money or incomplete in any respect will be rejected out rightly.
- 2.14 EMD of Successful bidder would be converted to performance security deposit for a period of one year.**
- 2.15 The bidder should be Original Manufacturer or authorized dealer of the equipments and the Tender must be submitted along with the copies of following :
- Manufactures license or authority from the manufacturer
- 2.16 TB&OCWWB reserves the right to reject any or all tenders without assigning any reason whatsoever.
- 2.17 The tenders will be opened on the date and the time indicated in the presence of bidders. If the date of opening is declared to be a holiday, the tenders will be opened on the next working day.


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